

# ASHFIELD BOYS HIGH SCHOOL



## General Enrolment Information Book



27 March 2020



## School Vision Statement

**At ABHS our vision is that every boy is inspired to achieve personal excellence and reach his full potential as a happy, resilient, connected and ethical man who is equipped to be a success and have a positive impact on the future.**



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## Principal's Message

Welcome to Ashfield Boys High School and the exciting adventure of high school!

Starting high school is a time of both excitement and anxiety for both students and parents. This is a normal reaction to starting something new and is one of the learning experiences that help children develop into resilient and successful adults. While this booklet cannot make all the nerves disappear, it can give you some basic information about your new school. Besides this, there are always people here to help you settle in and answer your questions. We pride ourselves on the warm, caring atmosphere of our school and the way that the staff and students work together to make sure that every boy achieves his very best.

With most things in life, the more that you put in, the more you get out. Our school offers you a huge variety of subjects, sports, learning experiences and extra-curricular activities. We hope that you take the opportunities that Ashfield Boys HS offers you, as your time here will be all the richer for giving things a go. Our school motto is "here we decide". This motto reflects the fact that everyone has different talents and that success is a choice rather than something that happens to us.

We are immensely proud of our school and of the many achievements of the boys. We look forward to you joining our school community and to six happy, exciting and inspiring years of secondary education.

Dwayne Hopwood  
Principal

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## School Staff

There are some fifty staff members at Ashfield Boys High School. Below is a list of some of the members of staff whom you may get to know soon.

<b>Principal</b>	Mr Dwayne Hopwood
<b>Deputy Principal</b>	Ms Linda Henry
<b>Deputy Principal</b>	Ms Janina Longman
<b>School Counsellor</b>	Ms Francesca Christie
	Ms Suzy Owens

## Faculty heads

<b>English/ESL</b>	Ms L Finigan
<b>History/PD/H/PE</b>	Mr M Radojevic
<b>Mathematics/Computing</b>	Ms M Thomas
<b>Science</b>	Ms A Arya
<b>HSIE</b>	Mr C Zaczek
<b>Technological &amp; Applied Studies</b>	Mr L Alevizos
<b>Administration/Languages</b>	Ms J Skelton
<b>Welfare</b>	Ms T Brown
<b>Creative &amp; Performing Arts</b>	Ms T Small

## Co-ordinators

<b>Peer Support</b>	Ms T Brown
<b>Creative &amp; Performing Arts</b>	Ms T Small
<b>School Band</b>	Ms T Small
<b>Learning Support Team</b>	Mr M Pearce
<b>Careers Adviser</b>	Ms C Salucci
<b>Grade Sport</b>	Mr S Calic
<b>Public Speaking</b>	Ms L Finigan
<b>Debating</b>	Ms L Finigan

## School Staff continued (A-Z by department)

<b>Administration</b>	
Poppy <b>Sotiriou</b>	Relieving SAM
Naxhije <b>Bilali</b>	Front office
Elvira <b>Clark</b>	
Heather <b>Finnan</b>	Front office
Angela <b>Lerantges</b>	Front office
Jane <b>Stiglic</b>	
Ros <b>Todd</b>	Accounts Sick Bay
Usha <b>Zuzza</b> (M, Tu, F)	
<b>Careers Adviser (Relieving)</b>	
Cassie <b>Salucci</b>	
<b>Counsellor</b>	
Francesca <b>Christie</b> (M, Tu, F)	
Suzy <b>Owens</b> (Th)	
<b>Creative &amp; Performing Arts</b>	
Tracy <b>Small</b>	Head Teacher
Dimitra <b>Markou</b> (Tu, Th, Fr)	Music
Danielle <b>Jovicic</b> (Art)	Year Advisor 12
Claire <b>Morris</b> (Art)	
<b>English</b>	
Louise <b>Finigan</b>	Head Teacher
Ryan <b>Ahearne</b>	
Carys <b>Arnold</b> (M, W, Th, F)	
Anthimos <b>Karagiannidis</b>	
Nazar <b>Kucheruk</b>	
Nicole <b>Pool</b>	
Raj <b>Richardson</b>	
Katie <b>Shaw</b> (Tu)	
<b>English / History /ICT</b>	
<b>ESL</b>	
<b>History</b>	
Marcel <b>Radojevic</b>	Head Teacher
James <b>Chatwin</b>	GAT Coordinator
Sianne <b>Durand</b>	Year Advisor 8
Alexander <b>Phillips</b>	Year Advisor 11
<b>HT Administration</b>	
Janice <b>Skelton</b>	Head Teacher
<b>HT Teaching &amp; Learning / Languages</b>	
Janice <b>Skelton</b>	Head Teacher
<b>HT Student Leadership</b>	
Mandy <b>Marks</b>	GAT Coordinator Year Advisor 10

<b>HT Welfare</b>	
Tania <b>Brown</b>	Head Teacher
<b>Learning and Support</b>	
Ross <b>Payne</b> (Tu, W, Th,Fr)	
Marc <b>Pearce</b>	
Audrey <b>Braun</b> (M, Tu, W, Th)	Learning Support
Cassie <b>Skelton</b> (M, Tu, Fri)	Learning Support
Alex <b>Sotiriou</b>	Learning Support
<b>Library</b>	
Terry <b>McCusker</b>	International Co-ordinator
Gillian <b>Smith</b>	Library
Grace <b>Tavella</b>	L:ibrary Transport
<b>Mathematics / Computing</b>	
Maria <b>Thomas</b>	Head Teacher
Linda <b>Beretin</b> (Tu, W, Th,Fr)	
Andrew <b>Cini</b>	Maths / Comp
Adam <b>Kobeissi</b> (M, Tu, Th)	
Jingyan <b>Lu</b>	
Mandy <b>Marks</b>	
Roland <b>Tenefrancia</b>	International Co-ordinator
Wendy <b>Wei</b> (Tu, Th)	
Mark <b>White</b>	
<b>PD/H/PE</b>	
Sasha <b>Calic</b>	Sport Coordinator
Janusz <b>Dobrowolski</b>	
Wade <b>Tyler</b>	Year Advisor 9
<b>Science</b>	
Anju <b>Arya</b>	Head Teacher
Alison <b>Babbage</b>	
Derek <b>Chu</b>	
Brendan <b>Curran</b>	
Sam <b>Lam</b>	
Tien <b>Pham</b>	
Marian <b>Prasad</b>	Year Advisor 7
Lisa <b>Fotakopoulos</b>	Science Lab
<b>Social Sciences</b>	
Chris <b>Zaczek</b>	Head Teacher
Sam <b>Bason</b> (M, W, Fr)	
James <b>Burford</b>	
Janice <b>Skelton</b>	
Jen <b>Summers</b>	
Ella <b>Wang</b>	
<b>TAS</b>	
Leo <b>Alevizos</b>	Head Teacher
SaraMae <b>Belle-Page</b>	
Josh <b>Cauchi</b>	
Grant <b>Jones</b>	
Kamal <b>Mahmud</b>	
Antonella <b>Sardisco</b>	TAS

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## Our Philosophy

All students have the right to learn in a positive and successful learning environment. This means:

- pursuing challenging learning opportunities
- being encouraged to try and receiving praise and acknowledgment
- being in a good school which has community support and respect

All students have the right to be in a safe, caring and happy environment. This means:

- being safe and happy
- being treated with respect
- learning in a pleasant and well-maintained environment

## Our Expectations

All students have the responsibility to contribute to a positive and successful learning environment. This means:

- attending regularly and being punctual
- acknowledging the efforts of classmates and respecting their right to learn
- being a successful and co-operative learner
- creating a positive image in the community

All students have the responsibility to create a safe, caring and happy environment. This means:

- considering the feelings of others
- being polite and treating people with respect
- caring for the property of others and the school environment
- following the laws of our society



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## Learning at our School

Information regarding school curriculum for all stages can be found on the **school website**.



## Subjects in Years 7 and 8

### English

English provides students with the opportunity to participate in many varied and challenging activities in English. Students will use a variety of reading, writing, speaking, listening and reasoning skills, which will be developed through group and individual learning situations. They will experience a variety of literature, film and multi-modal texts in their study of English.

### Mathematics

Areas of study in Mathematics cover Number and Algebra, Statistics and Probability, Measurement and Geometry. The concepts in each of these areas of study will be developed through inquiry and participation in individual, group and hands on learning experiences.

### Science

Science is a practical subject, which involves skills in handling scientific equipment and following scientific procedures in laboratories. Group work and problem solving are an integral part of the subject. Areas of study cover Biology, Physics, Chemistry and Earth Sciences through integrated topics.

### History

This course provides students with an understanding of world history from ancient times to the modern world through four focus issues: why we study History; how people lived; the contribution of past societies; and the nature of colonisation and contact in both Australian and other contexts.

### Geography

Students learn about what geographers do and about the tools geographers use to investigate the distribution of human and natural phenomena on the earth's surface. This is achieved through the study of four focus areas: Investigating the World, Global Environments and Communities, Management of Global Environments and Global Citizenship.

### PDHPE

The purpose of this course is to develop in each student the knowledge, skills and attitudes needed to understand value and lead healthy and fulfilling lifestyles. This purpose will be achieved by developing in each student self-esteem and social well-being, movement skill and personal fitness, and an ability and commitment to make and act upon informed health decisions.

### Technology Mandatory

Through the practical application of knowledge and the completion of design projects and production folios, students in Stage 4 will develop skills in the four focus areas. The technologies that will be studied are Food & Agriculture, Digital (minimum of 50 hours of study), Engineered Systems and Materials. This diverse and interesting course will develop practical skills for all students.



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## **Art**

In Visual Arts, students discover and develop ideas about art by making, interpreting and evaluating artworks. Students explore practical and theoretical aspects of drawing, painting, mixed media, sculpture and printmaking.

## **Drama**

Drama is designed to increase students' self-confidence and social awareness. Through voice, movement and character-building students learn to work creatively in groups and to reflect on and evaluate that creativity.

## **Music**

Students experience music through performance, composition and listening. Drums, keyboard, guitar and voice are used in class work for group and solo performances. Students are introduced to GarageBand and other types of music software on both iPads and computers.

## **Languages**

In Language, students will develop listening, reading, speaking and writing skills for basic conversation. Students are provided with opportunities to explore the nature of the language by making comparisons between Chinese/Spanish and English. In addition, students will develop a better understanding and appreciation of different cultures.

## **Other Activities and Facilities**

### **Scripture**

Scripture is held for various religions for Years 7, 8, 9, and 10, once a fortnight on even weeks of the school term. This is voluntary and students not attending Scripture will undertake private study and homework. Permission notes to attend Scripture should be returned to the Front Office as soon as possible.

### **Peer Support**

The school is operating a Peer Support Scheme for Year 7 students. You will have Year 10 students working with you. They will also be available if you want to talk to them about your concerns and you will find them to be very helpful. Our Prefects will also develop close links with each Year 7 Team.

### **Student Representative Council**

The SRC consists of student representatives from Years 7 - 12. The main aim is to give students at Ashfield Boys High a voice in the decision-making process of the school.

### **Homework Centre**

The Homework Centre operates in the Library on Monday and Tuesday afternoons from 3:30pm – 4:30pm. Students have the opportunity to receive assistance and tutoring by teachers. Ex-students who have achieved outstanding HSC results and are at university also provide tutoring. Besides the tutoring, this relationship provides an excellent role model of success for the boys. Mr Tenefrancia coordinates the Homework Centre. The Homework Centre and tuition is free of charge.

### **Excursions**

A variety of excursions is offered across the subject areas to complement class work. Parents are required to sign a consent note when students travel on excursions away from school or when there is a change from their day-to-day routine. Excursion information will be given via a letter to you from the teacher and payments can be made via the school's website by clicking on the 'Make a Payment' link.

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### **Band Program**

Students have the opportunity to join either one or multiple bands. The school has a variety of different bands to accommodate the widest range of interests and abilities. Boys with no prior musical tuition or who wish to learn an additional instrument can join the Training Band. The school offers a Concert Band, Stage Band, String Ensemble and Percussion Ensemble. The Vocal group performs on the main stage at Schools Spectacular every year.

### **Music Tuition**

Music tutors are available for selected instruments at different times through the week depending on demand. Ms Small coordinates the music tuition program.

### **Drama Ensemble**

This ensemble is open to talented actors for Year 8. It operates after school weekly and provide the skills and support for budding actors to hone their craft.

### **Volunteering Program**

We actively encourage students to develop their leadership and social skills through volunteering. Beyond personal benefits this promotes the value of service to others. All volunteers are registered with the Premier's Volunteering scheme and accrue this recognised credential which can be used as evidence on a resume when exiting school. Students currently volunteer in a wide variety of charity events, assist the elderly with shopping and gardening through the Inner West Neighbourhood Aid scheme and work with Ashfield Council in bush regeneration. Ms Marks coordinates the school's volunteering program.

### **The P & C Association**

The P&C meet on the 2<sup>nd</sup> and 8<sup>th</sup> Monday during each term at 7pm. Information regarding these meetings will be displayed in our weekly '#Ashtag' Parent Newsletter. The P&C welcomes new parents to become involved in the school.

### **Canteen**

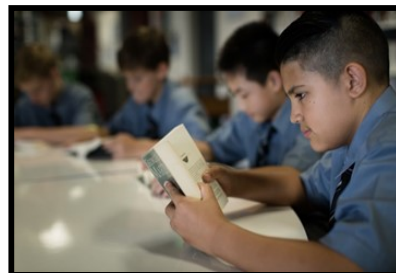
We have a well-equipped canteen with a wide range of nutritious food and drinks. The Canteen is open before school, recess and lunch times. It is advisable to complete a lunch order at the canteen before school.

### **Library**

Our Library will be open at recess, lunch and during lesson time to support your studies and provide a place to develop and follow your interests.

It has a wide range of resources such as books, magazines, newspapers, computers and Internet access for completing assignments. Students can research, read, and play chess, card games, print and photocopy in the library.

Ten (10) items may be borrowed at a time, for a period of three weeks. You may reserve items if you wish. Sessions on how to best use your library are provided early in the year.



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## **Accelerated Reading Program**

### **Library Lesson**

Students will be timetabled for one period per week in the Library. The Library lesson incorporates the Accelerated Reading program. This is a fun and interactive program that motivates students to read. Students choose their own books and are guided to select books that are at an appropriate level. Each term students will have an individual point's target. Points are earned by answering quiz questions about their book on the computer. Students are offered incentives for reaching their targets.

## **Extra - Curricular Activities**

### **TheatreSports**

Students have the opportunity to choose TheatreSports as a recreational sport on Wednesday afternoons. In addition there is dedicated TheatreSports training after school leading up to the Impro Australia Schools TheatreSports Competitions. The school fields multiple teams in this competition and has hosted the event every year from 2015. Ms Small and Ms Whitting coordinate TheatreSports.

### **Elite Athlete Program**

Students with an interest and talent for any sport can participate in the Elite Athlete Program. This program develops fitness and focuses on skill improvement. The Elite Athlete program operates before school during the cooler months of the year and is run by Mr Tyler.

### **Coding club**

Students who wish to extend their ability to write code using tools such as Scratch and Python can do this at the coding club. The Coding Club is run by Mr Cini.

### **Junior Creative Writing Program**

The creative writing program runs after school for boys in years 7-10 who want to explore their creativity and improve their creative writing. Boys choose their own form and ideas – whether this be poetry, short story, drama or even if they are writing their own novel. The program provides a relaxed and supportive space to gain feedback, work shop ideas and get the advice of an English teacher.

### **Writing Spaces**

The Writing Space is operated by the English Department. It runs before school and offers HSC students the opportunity to have a supportive weekly writing group to improve their writing across all subjects. The space provides boys with mutual support and feedback as well as extra tuition by teachers.

### **Photography Club**

Students who wish to expand their ability to create wonderful digital photographs have the opportunity to join the Photography Club. This club meets weekly after school and is run by Ms Jovicic.

### **Science Club**

The Science Club meets regularly at lunchtime to explore real world aspects of science. This involves both hands on and virtual experiences.

### **Debating and Public Speaking**

The school has an extensive and highly successful debating program which spans every year group. Debating teams have the assistance of a professional debating coach as well as teacher support. We field multiple teams in a range of debating and public speaking competitions.

### **The Business Lounge**

This operates before school and provides a relaxed forum for students of Business Studies, Economics and Legal Studies to meet, exchange information and improve the breadth of their understanding about contemporary issues.

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## **Chess**

Chess is available every lunchtime in the library. In addition to daily chess the school runs an annual chess tournament and students also have the opportunity to compete in external chess tournaments. The chess program is coached by a Thorin Munro who is a parent volunteer and a chess champion.

## **SRC Competitions and Activities**

The SRC runs a program of fun activities and competitions throughout the year. These are run by the boys for the boys. The 2020 schedule is being developed. In the past the SRC has run very popular Yu-Gi-Oh and Pokémon tournaments.

## **Sustainability Group**

The sustainability group meets weekly to examine ways of making our school greener and more sustainable. In 2020 the group plans to work on the further greening of the playground, recycling and improving our sustainability. In 2019 the group oversaw the installation of 88kw solar panels to make the school carbon neutral. Mr Burford runs the sustainability group.

## **Shrimp Club**

Yes! We have a very popular shrimp club! This is operated by the Science department. Boys are given shrimp and create their own ecosystem for their shrimp to thrive in. The club studies the health, characteristics and habits of the shrimp with the aim of eventual breeding and expansion of each colony.

## **Lunch time sports program**

A program of sport and training operates at recess and lunch throughout the year for interested students. A variety of sports are on offer depending on the weather and the time of the year such as badminton, volleyball, futsal, table tennis, soccer and rugby. This program is run by the PDHPE faculty.

## **Shakespeare Group**

This is a new activity for 2020 and compliments the existing Shakespeare carnival. The Shakespeare group meets weekly to experience Shakespeare in performance. The group develops their understanding of Elizabethan language, drama and performance. Participants have the opportunity to compete in the Shakespeare Carnival or simply enjoy the Bard for the sheer joy of performance.

## **The Senior Study Centre**

The SSC is a dedicated adult learning space for students in Years 11 and 12. It has digital and hard copy texts, examinations and a wide range of resources for HSC success. The SSC is staffed full time with a teacher who is able to assist with study, research, planning or any other assistance that students require. The Centre is open during all break and study periods and operates longer hours by request closer to the HSC examinations.

The following extra-curricular activities operate at different times of the year.

- Being Human Film Festival – Mr Richardson
- Shakespeare Carnival – Term 1 – Week 10, Term 2 – Week 5 - Ms Finigan, Ms Whitting
- Theatresports Competitions – Term 2 & Term 4
- Talented Writers Group – Ms Finigan
- Senior Music Ensemble

## **Community Engagement Projects – Ms Marks**

Inner West Neighbour Aid Seniors Festival Luncheon

Inner West Neighbour Aid 'Shopping with Seniors' – Year 10 Fortnightly Term 1, 2 & 3

Bush Care Regeneration Program with Inner West Council –Year 9 Fortnightly Term 1&2

Senior Cyber one to one Tutoring with Inner West Council – Year 9 & 10 – Term 2

Biggest Morning Tea Fundraiser for Cancer Research – Friday 24<sup>th</sup> May

Ashfield Council Daffodil Day – Friday 23<sup>rd</sup> August 6.30 – 10am Yrs 9, 10, 11 & 12

Legacy Badge Day – Friday 6<sup>th</sup> September Yrs 9, 10, 11 & 12

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## **Gifted and Talented (GAT) Program**

Ashfield Boys High School's Gifted and Talented (GAT) program is dedicated to the different learning styles and unique individual needs of GAT students. Students in this program are identified as having a particular gift or talent in an academic or creative area of achievement. Students and parents are invited to submit an application and supporting documentation to be assessed for competitive entry into the GAT class

**The GAT program has three main aims:**

1. To identify, develop and extend a student's particular talent or area of giftedness through a differentiated curriculum and individually tailored experiences
2. To ensure that GAT students exit school as well-rounded individuals who excel in areas outside their area of giftedness
3. To develop the leadership, emotional and social capabilities necessary for GAT students to excel in the 21<sup>st</sup> Century

### **Entry Requirements**

Students initially apply for this program by submitting a formal application with applicable supporting documentation. Students will be invited for a formal interview based on their application. Applicants are assessed to determine the nature of their gift or talent and their suitability for extended learning. The school will also take into account results of standardised ability tests, school reports, competitions and other forms of documentary evidence.

Entry to the GAT program and class at Ashfield Boys High School is NOT determined by a single test. The school uses a variety of measures to assess entry to the program. It is our belief that simple GAT identification tests miss many indicators of future success such as creativity, resilience, tenacity and critical thinking.

### **The Ashfield Boys High School GAT program –individualised planning**

The GAT program provides students with the opportunity to extend and challenge their abilities across all areas of the curriculum. Many students who have been identified as gifted in a certain area need specialist programming to further develop their skills in a balanced manner. The Ashfield Boys High School GAT program provides students with the opportunity to experience a challenging curriculum at a greater depth.

Students are placed in a GAT class in Year 7 and 8 with a differentiated curriculum. Individualised planning is a core feature of the GAT program at Ashfield Boys High School. Students meet twice a year with the GAT Coordinator to develop an Individual Learning Plan (ILP), personal goals and success indicators. Progress on this ILP is continually monitored.

### **Applying for the Ashfield Boys High School GAT Program**

Students who can demonstrate a gift or talent in an area of the following categories: academia, creative/visual arts, drama, music or performance are invited to apply. Students must be able to prove through supporting documentation that they have consistently shown a high level of motivation and achievement in their nominated area. Please see the GAT Program application form located on the school website.

## School Bell Times

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>Period 0</b> 8.10 - 8.50	<b>Period 0</b> 8.10 - 8.50	<b>Period 0</b> 8.10 - 8.50	<b>Period 0</b> 8.10 - 8.50	<b>Period 0</b> 8.10 - 8.50
<b>ROLL CALL</b> 8.50 - 8.58	<b>ROLL CALL</b> 8.50 - 8.58	<b>ROLL CALL</b> 8.50 - 8.58	<b>ROLL CALL</b> 8.50 - 8.58	<b>ROLL CALL</b> 8.50 - 8.58
<b>Period 1</b> 8.58 - 9.37	<b>Period 1</b> 8.58 - 9.37	<b>Period 1</b> 8.58 - 9.37	<b>Period 1</b> 8.58 - 9.37	<b>Period 1</b> 8.58 - 9.37
<b>Period 2</b> 9.37 - 10.16	<b>Period 2</b> 9.37 - 10.16	<b>Period 2</b> 9.37 - 10.16	<b>Period 2</b> 9.37 - 10.16	<b>Period 2</b> 9.37 - 10.16
<b>Recess</b> 10.16 - 10.46	<b>Recess</b> 10.16 - 10.46	<b>Recess</b> 10.16 - 10.46	<b>Recess</b> 10.16 - 10.46	<b>Recess</b> 10.16 - 10.46
<b>Period 3</b> 10.46 - 11.25	<b>Period 3</b> 10.46 - 11.25	<b>Period 3</b> 10.46 - 11.25	<b>Period 3</b> 10.46 - 11.25	<b>Period 3</b> 10.46 - 11.25
<b>Period 4</b> 11.25 - 12.04	<b>Period 4</b> 11.25 - 12.04	<b>Period 4</b> 11.25 - 12.04	<b>Period 4</b> 11.25 - 12.04	<b>Period 4</b> 11.25 - 12.04
<b>Period 5</b> 12.04 - 12.43	<b>Period 5</b> 12.04 - 12.43	<b>Lunch</b> 12.04-12.34	<b>Period 5</b> 12.04 - 12.43 Scripture	<b>Period 5</b> 12.04 - 12.43
<b>Period 6</b> 12.43 - 1.22	<b>Period 6</b> 12.43 - 1.22	<b>Sport</b> 12.34  <b>or to</b> <b>scheduled</b> <b>classes</b>	<b>Lunch</b> 12.43 - 1.13	<b>Period 6</b> 12.43 - 1.22
<b>Lunch</b> 1.22 - 1.52	<b>Lunch</b> 1.22 - 1.52		<b>Period 6</b> 1.13 - 1.52	<b>Lunch</b> 1.22 - 1.52
<b>Period 7</b> 1.52 - 2.31	<b>Period 7</b> 1.52 - 2.31		<b>Period 7</b> 1.52 - 2.31	<b>Period 7</b> 1.52 - 2.31
<b>Period 8</b> 2.31 - 3.10	<b>Period 8</b> 2.31 - 3.10		<b>Meetings</b> 2.31pm	<b>Period 8</b> 2.31 - 3.10
<b>Period 9</b> 3.10 - 3.50	<b>Period 9</b> 3.10 - 3.50			<b>Period 9</b> 3.10 - 3.50

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## School Attendance

- 1 It is expected that unless a student is seriously ill, he should attend school each day. A roll will be marked at every class during each day.
- 2 If a student is unavoidably **absent** please send a note of explanation on the day of his return to school. Absent notes are located on the school website under notes.
- 3 Letters requesting a reason for unexplained absences are sent to parents/caregivers if any student has an unexplained absence.
- 4 An unexplained absence from either class or school will be treated as truancy. Parents/caregivers will be informed and action will be taken.
- 5 Medical and dental appointments should be made out of school time and especially *not* on Wednesday (sport day).
- 6 Where possible, if students must take leave for part of a day the note should be given to their **Deputy Principal (Ms Henry or Ms Longman) in the morning**. This note should outline the student's name, roll class, and reason for wishing to leave, time and date and signed by the parent/caregiver with a contact number. The Deputy Principal may contact parents/ caregivers to confirm the request for early / partial leave.
- 7 If your child is intending to take extended leave, please see Ms Henry for application forms. Applications for Extended Leave / Travel forms can also be found on our schools website.
- 8 If your child is late to school, please send a note to the rolls office explaining his lateness.

Where a parent/caregiver cannot write English, any letter written to the school should be written in their own language, and the school will have it translated into English. Any letters must be signed by the parent/caregiver.

Further information regarding Compulsory School Attendance (Information for parents) can be obtained from the following website [https://education.nsw.gov.au/content/dam/main-education/studentwellbeing/attendancebehaviourandengagement/media/documents/attendance/attendance\\_parents.pdf](https://education.nsw.gov.au/content/dam/main-education/studentwellbeing/attendancebehaviourandengagement/media/documents/attendance/attendance_parents.pdf)

Absence note, late note, early leavers note and leave application forms can be found on the **schools website under Notes**.

### **What if I have a medical condition or an allergy?**

- You must notify the school when enrolling or when diagnosed.
- You must have an Individual Health Care Plan prepared by your doctor and given to the school.
- You must keep this Plan regularly revised and updated
- You must give the school all medication and/or EpiPen if required.
- If you need an EpiPen or Ventolin inhaler, you must also carry these with you at all times.

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## School General Queries

### **Students have a problem and would like to talk to someone?**

Students to see Team Leader or Team Teacher, the School Counsellor (Ms Christie) or the Head Teacher Welfare (Ms Brown) or your Year Adviser. They will be happy to help.

### **Students doesn't understand the teacher?**

Students to go at recess or lunchtime to the teacher. Take a book with you and ask!

### **Student is sick?**

Student to advise class teacher who will assist you. If in the playground, go to the nearest staffroom or the teacher on duty. Students need to sign into Sick Bay at the Rolls Desk.

If necessary, staff will contact parent/guardian. We ask that the student does not do so.

### **Student is late for class?**

If a student is late for school, they should have a note from their parent. If they are late leaving a lesson, ask that teacher for a note to give to the next teacher. It is the student's responsibility to be on time for all lessons.

### **Lost OPAL card?**

Apply to OPAL for another one. Students can phone 131 500 or apply online at [transportnsw.info/school-students](http://transportnsw.info/school-students)

### **Student bring valuable items to school?**

Students are **not permitted** to have valuables at school. Mobile phones may be brought to school, but at your own risk. Keep your phone and wallet on you if possible. If for whatever reason you are carrying a large amount of money, give it to the office until the end of the day.

### **You need to make a payment?**

Parents or carers are able to make payments for fees, excursions and other activities online through the school's website. Just follow the "Make a payment" link on the website menu. The school's online payment facility is the same one that you may have used at your son's Primary School. It is a secure online banking facility operated by Westpac for Department of Education schools.

When making a payment it is important that you include the following details:

1. Your son's name
2. His year group and / or class
3. His date of birth
4. Your contact details
5. The type of activity you are paying for / code

Please note that payments made online are not debited until the next business day. Any payments for activities with a due date or cut off (such as an excursion) should be made at least 24 hours prior to the cut-off date.

### **You need to update your contact details or change address?**

It is important for all students' contact details to be up-to-date, including details of emergency contacts. Change of address form can be found on the school website menu under Notes.



## Looking for a note or need further information?

First check the school website under notes field and/or the school newsletter #Ashtag for weekly updates. If you are unable to find what you are after you can email [ashfieldbo-h.school@det.nsw.edu.au](mailto:ashfieldbo-h.school@det.nsw.edu.au) or call the school on 02 9798 6620 and choose extension below as required.

If you wish to discuss a matter or make a comment in regards, your son's learning, please contact the school and ask to speak to the relevant subject Head Teacher or his Year Adviser.

Or,

If you wish to leave a **message** for the relevant *subject* Head Teacher or his Year Adviser, you can do so by phoning the school number and selecting the teacher's voicemail extension.

- **Dial the school number either 9798 6620 or 9798 5520.**
- **Wait until you hear the message "You have reached ..." then dial the relevant voicemail extension number.**
- **Leave your message after the tone. Hang up when finished.**
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Subject	Head Teacher	Voicemail Extension Number only for the purposes of leaving a message
<b>General</b>	<b>School Assistant</b>	<b>106</b>
School Administration Manager	Poppy Sotiriou	104
Administration	Janice Skelton	132
Careers Adviser	Cassie Salucci	108
Counsellor (M, Tu, Fri)	Francesca Christie	107
English /ESL	Louise Finigan	201
History / PD/H/PE	Marcel Radojevic	217
Social Sciences	Chris Zaczek	227
Mathematics/Computing	Maria Thomas	248
Sport Organiser	Sasha Calic	280
Science	Anju Arya Releiving	247
TAS	Leo Alevizos	261
Welfare	Tania Brown	120
Creative & Performing Arts	Tracy Small	142
International Students Co-ordinator	Roland Tenefrancia	255

Year	Teacher	Voicemail Extension Number – only for the purposes of leaving a message
7	Marian Prasad	244
8	Sianne Durand	215
9	Wade Tyler	282
10	Mandy Marks	256
11	Alex Phillips	220
12	Danielle Jovicic	275

## School Term Dates

<b>Term 1:</b>	Staff Development Day (staff only)	Tuesday 28 <sup>th</sup> January 2020
	Students <b>return:</b>	<ul style="list-style-type: none"> <li>• <b>Years 7, 11 &amp; 12</b> Wednesday 29<sup>th</sup> January 2020</li> <li>• <b>Years 8, 9 &amp; 10</b> Thursday 30<sup>th</sup> January 2020</li> </ul>
	School term ends:	Thursday 9 <sup>th</sup> April 2020
<b>Term 2:</b>	Staff Development Day (staff only)	Monday 27 <sup>th</sup> April 2020
	All students return:	Tuesday 28 <sup>th</sup> April 2020
	School term ends:	Friday 3 <sup>rd</sup> July 2020
<b>Term 3:</b>	Staff Development Day (staff only)	Monday 20 <sup>th</sup> July 2020
	All students return:	Tuesday 21 <sup>st</sup> July 2020
	School term ends:	Friday 25 <sup>th</sup> September 2020
<b>Term 4:</b>	Staff & all students return:	Monday 12 <sup>th</sup> October 2020
	School term ends:	Wednesday 16 <sup>th</sup> December 2020
	Staff Development Days:	Thursday 17 <sup>th</sup> & Friday 18 <sup>th</sup> December 2020

## Special School Events

- Activities with sister schools Canterbury Girls and Burwood Girls
- ANZAC Day ceremony
- Creative Arts Night
- Presentation Ceremony
- Project Based Learning
- School sponsorship of numerous charities including Cancer Foundation, Red Cross, World Vision, Red Nose Day, Salvation Army and White Ribbon.
- Sports Carnivals - Swimming, Cross Country and Athletics - all compulsory
- Tournament of Minds
- Year 7 Team Days

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## School Sanctioned Items

**The following items are NOT to be brought to school:**

- Large textas
- Spray cans, particularly spray deodorants (allergy risk), bluetooth speaker, skateboards

**If you bring the following items to school:**

- Large sums of money - then hand into the front office in the morning and collect it at the end of the day. If you do not do so and money goes missing you will not be compensated.

**These items must not be used in class time:**

- Mobile phones or devices
- Personal sound systems
- Laptop Computers unless currently being used in a lesson.

It is your responsibility to look after your money and or electronic devices, and if they are lost or taken the school will not compensate for their loss.

Personal sound systems which are brought to school and used inappropriately and disrupt learning they will be confiscated and returned at a later date.

**Dangerous / inappropriate items:**

At Ashfield Boys High School we pride ourselves on having a safe learning environment. Therefore, we do not allow the following items at school:

- Fireworks
- Knives, including craft knives as well as actual knives
- Weapons of any kind, pellets, replica weapons
- Drugs – legal and illegal; substances passed off as drugs
- Sharp objects
- laser pointers
- Inappropriate readings, writings or drawings, downloading of inappropriate or censored material from the internet

Students found in possession of dangerous items may be suspended.  
**The items will be confiscated and will be referred to the police.**

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## Students Engaging in Criminal Activity

The Department of Education expects schools to take very seriously any situation where students or staff feel they are unsafe or where the learning of other students is disrupted. Schools must involve the Police if a student brings a knife or other weapon to school (including toys and replicas) or an illegal substance (this includes passing a substance off as an illegal substance).

- Students are commended for showing genuine concern for the welfare of their friends and others. Students who share information with staff allow help to be provided to peers who are involved in or considering criminal behaviour.
- Students have often played a key role in preventing crimes and their consequences.
- Unacceptable behaviour can have significant consequences. It is important you are aware of these consequences.
- If students use the internet, emails or mobile phones in a way that is offensive, harassing or menacing, this is a serious crime with heavy penalties, including imprisonment.
- If students use mobile phones to film criminal behaviour that they or their friends are engaged in and then share the film with other people or post it on the internet, it is itself a criminal offence.
- If a student witnesses a crime and records images of a crime on a mobile phone or cameras they should give it to the police as soon as possible.
- Having a gun, including a fake gun that looks real, is a serious crime with heavy penalties.
- Having knives or other items that can be used as weapons without a good reason, is also illegal.
- Encouraging other people to commit a crime is itself a crime.
- Being present as part of a group whilst a crime is being committed by others in that group can lead to all of those present being charged, even when some of those in the group did not engage in the specific act of the crime.
- Just because you are a school student does not mean you cannot be held responsible for a crime. Nor does the fact that you are playing a prank or a trick. You can still be punished as a criminal.
- Pranks, particularly if they involve the use of fake weapons, can be very serious in ways that you may not intend. If another person believes that the weapon is real, they could suffer serious harm, such as a heart attack and you could be punished as a criminal.
- If you are found guilty of a serious criminal offence it could have a big effect on your future life – it could affect your work prospects, or restrict your right to travel to some places.
- All students must report to the Principal, teachers, the police or other responsible adults any criminal behaviour that they see or that they know is being planned by others. You should not see reporting a crime as “dobbing in a mate”- such action may in fact save someone’s life or prevent serious injury or damage from occurring.

## Uniform Policy

The school's uniform policy requires all students to wear the school uniform each day. The school is firmly of the opinion that uniform helps the boys to develop pride in their school and allows them to be viewed favourably by the community. Please note that it is Department of Education policy and the expectation of our parent community that all students must wear school uniform.

Your encouragement and assistance in ensuring that full uniform is worn is appreciated. Students who continually do not comply with uniform procedures may be subject to the school's discipline policy.

We have an assistance scheme for anyone experiencing difficulty in meeting the cost of the school uniform. Should you require assistance please contact the Deputy Principal.

Outlined below are details of our uniform.

<b>Summer:</b>	<b>Terms 1 and 4:</b>
<b>Junior:</b> (years 7 – 10)	Grey school shirt with logo, school tie, grey school trousers or grey school shorts and <u>traditional school type hard-soled black leather upper shoes*</u> . No labelling (eg Nike) or cloth shoes.
<b>Senior:</b> (years 11 – 12)	White shirt with logo, school tie, grey/black school trousers or grey school shorts and <u>traditional school type hard-soled black leather upper shoes*</u> . No labelling (eg Nike) or cloth shoes.
<b>Winter:</b>	<b>Terms 2 and 3</b>
<b>Junior:</b> (years 7 – 10)	Grey school shirt with logo, school tie, black school jumper or school jacket, grey school trousers and traditional school type hard-soled black leather upper shoes*. No labelling (eg Nike) or cloth shoes.
<b>Senior:</b> (years 11 – 12)	White shirt, school tie, black school jumper or school jacket, grey/black school trousers, traditional school type hard-soled black leather upper shoes*. No labelling (eg Nike) or cloth shoes. Black school blazer with school emblem on the pocket is optional.
<b>Sport Uniform</b> (all years):	<ul style="list-style-type: none"> <li>• School black and white sports shirt.</li> <li>• Black 'Taslon' fabric sports shorts with school initials 'ABHS' embroidered on the lower left leg.</li> <li>• Tracksuit: Black/white zippered tracksuit top with school logo embroidered on the top left hand side, black long legged tracksuit pants with the school initials 'ABHS' embroidered on the left leg.</li> </ul>

Sport-styled shoes of any kind, whether black, white, canvas, cloth, suede or hard leather are not to be worn to school with the uniform except on Wednesday for sport while wearing the sport uniform.

\* The wearing of appropriate footwear is a Workplace Health & Safety requirement.

Our school uniform is available from Lowes Menswear Shop at Burwood Plaza Shopping Centre, 50 Railway Parade Burwood 2134 (across from Burwood Station).

Parents can go also online to purchase your son's uniform items at:

**<https://www.lowes.com.au/schools-online?state=486>**

All you need to do is click on the Ashfield Boys High School logo, and place your order.

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## Uniform Policy PDHPE

**It is compulsory for all students to wear proper sports uniform.**

**The uniform consists of:**

- Full sports uniform to be worn (ABHS black shirt, ABHS black shorts and running shoes which means no Converse, Vans etc.).
- All of these items, except shoes, are available from Lowes Menswear Shop at Burwood Plaza Shopping Centre.

**Please note:**

- Students are not allowed to participate in Physical Education classes wearing the school's classroom uniform. Exceptions may, however, be made by their PD/H/PE teacher in the case of shortened practical classes - for example, a single Physical Education class due to an assembly or scripture classes.
- Students are only allowed to participate in practical Physical Education classes wearing a non-school sports uniform if they have a note from their parents/caregivers.
- Students are not allowed to participate in physical activities barefooted and/or wearing socks at any time for WHS reasons.
- Students are not allowed to participate in Physical Education classes without wearing a shirt.
- Students who do not have a proper sports uniform, and do not have a note from their parent or caregiver requesting that they participate in a non-regulation uniform, will be required to complete theory work instead during practical classes.
- Boys are to bring their sports uniform to school when required and change at school. Boys are not to wear their PE or sports clothing to other lessons.
- Boys are allowed to wear their school sport tracksuit and sport shirt to school on Wednesdays.

Sports uniform and house colours can be worn to the Athletics and Swimming Carnivals.

**Arabana** (Red)

**Darawal** (Yellow)

**Koorawatha** (Green)

**Warramunga** (Blue)

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## Sport at ABHS

At Ashfield Boys High School, students have a choice to participate in a Grade Sport team or Recreation Sport. Grade Sport is at competition level against other schools in the Zone, involves travel to various venues, and may mean late arrival home. A variety of summer and winter grade sports competitions are available.

If your son is unsuccessful in gaining a position in a Grade Sport team, there will be Recreational Sport for him to choose. Again, this may involve travel to different venues, however, each of these return to the school between 2.30 – 3.00pm.

Unfortunately, with most things there is a cost involved for Recreational Sports. This cost will vary depending on the sport participated in by your son. Parents and students will be informed of costs before the student selects the sport. Similarly, Grade Sports costs vary depending on costs of uniform/ travel/venue/referees.

If your son is selected in a Grade Sport team that requires a uniform and number, these will be provided by the school but the students are responsible for washing and caring for the jersey. At the conclusion of the season, jerseys are to be returned washed and in good order. If jerseys are not returned or damaged, the students will have to pay \$65 for the cost of the jersey.

**View the weekly Newsletter for regular sport updates. Field locations are listed on the School website.**

### Grade sports available include:

#### Summer Sport

Baseball  
Basketball  
Cricket  
Futsal (Indoor Soccer)  
Oztag  
Tennis  
Volleyball  
Water Polo

#### Winter Sport

Badminton  
Football (Soccer)  
Hockey  
Lawn Bowls  
Rugby Union  
Table Tennis  
Tennis

### Prospective Recreation sports available:

Badminton  
Basketball  
Football (Soccer)  
Frisbee  
Futsal (Indoor Soccer)  
Multi-Sport  
Outdoor Fitness  
Swimming  
Table Tennis  
TheatreSports  
Volleyball  
Yoga

# School Map

